

# README and Markdown

*Introduction to Data Management Practices course*

NBIS DM Team

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# Learning objectives

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1. Understand the purpose and importance of README files in research projects.
2. Learn the main sections to include in various types of READMEs.
3. Apply basic Markdown syntax to create and format README files.

# What is a README file?

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A README explains what this thing is and how to use it.

- A README is a **plain-text documentation file**
- Usually named **README.md**
- Sits at the **top level** of a project
- Answers the question: **“What am I looking at?”**



# Why use a README?

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- Reduces onboarding time for collaborators
- Supports reproducibility
- Helps with FAIR principles
- Makes datasets usable later on in the project, for yourself and others



# When use a README?

- A dataset you plan to:
  - Share internally
  - Upload to a repository
  - Attach to a paper
- A code project (even small scripts)
- A folder with:
  - Multiple files
  - Non-obvious filenames
  - Generated outputs
- A project lasting more than a few weeks

*“If it’s worth saving, it’s worth explaining.”*

```
markdown
# Urban Heat Island Dataset – Copenhagen

## Description
This dataset contains temperature measurements collected from
June–August 2024 as part of the UHI project.

## Data
- `raw/` – unprocessed sensor data
- `processed/` – cleaned datasets used in analysis
- `metadata.csv` – sensor locations and calibration info

## Methods
Temperature recorded every 10 minutes using HOBO sensors.
Processing performed in R (scripts in `scripts/`).

## Contact
Jane Doe (jane.doe@university.edu)
```



# Different types of README files

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1. Study level (root folder)
  - General information, project organisation, usage
2. Data level (subfolders)
  - General information, data organisation, data reuse or restrictions
3. Code level (e.g., on GitHub)
  - Purpose, dependencies, examples demonstrating the usage



# Study level README

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This README file was generated on [YYYY-MM-DD] by [NAME]

## GENERAL INFORMATION

- Study title
- Study description
- Principal investigator
- Link to DMP

## ORGANIZATION

- Folder structure
- File naming conventions
- File formats



OpenAI. (2025, March 21). AI-generated image of a modern workspace with a README file. DALL-E.

# Data level README

This README file was generated on [YYYY-MM-DD] by [NAME]

## GENERAL INFORMATION

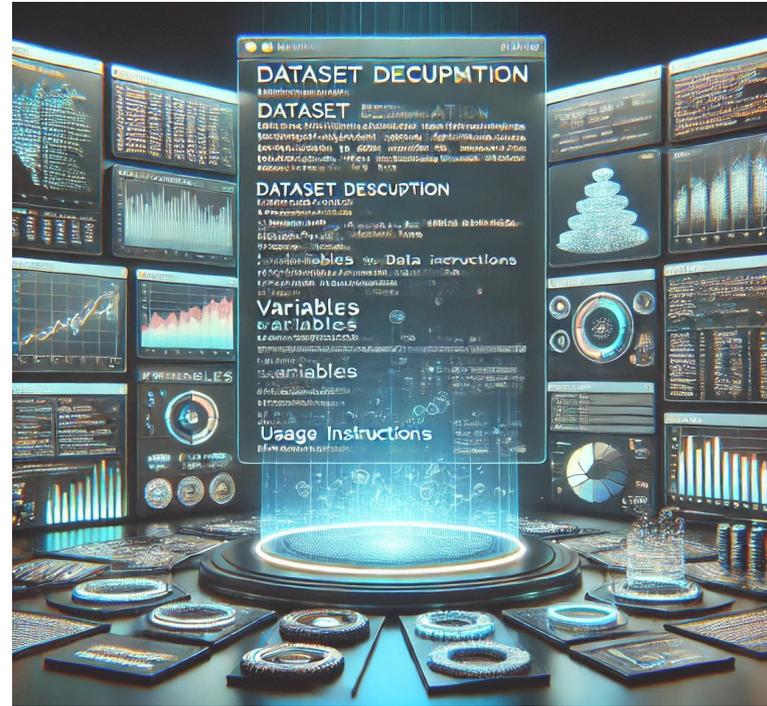
- Dataset description
- Data delivery report

## ORGANIZATION

- File naming conventions

## DATA REUSE

- Accession numbers
- License
- Use restrictions



OpenAI. (2025, March 21). AI-generated image of a futuristic data lab with a README file at the data level. DALL-E.

# What is Markdown?

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Lightweight markup language

Plain-text formatting syntax

## What are the benefits of Markdown?

- **Versatile:** usable for documents, websites, README files, and emails
- **Portable:** plain text, not tied to proprietary software (e.g. MS Word)
- **Platform-independent:** works across operating systems and tools
- **Future-proof:** readable even if the original software becomes obsolete



# How do you write Markdown?

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```
# Project overview
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## **Data description**
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### _File organization_
---
#### _**Data processing**_
---
##### `Usage instructions`
---
## ~~Contact information~~
```

**Project overview**

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**Data description**

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*File organization*

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*Data processing*

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**Usage instructions**

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**Contact information**



# Exercises

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Link to exercises in the collaborative notes  
Try on your own, but ask for help if you get stuck  
Have fun!